

# Self-Inspection Checklist

## ***Exit Doors***

Date Inspected \_\_\_\_\_ Date Completed \_\_\_\_\_

<b>Checklist</b>	<b>Needs to be Addressed</b>	<b>Completed</b>	<b>Not Applicable</b>
Are exit doors designed and constructed so that the <b>path of exit travel</b> is obvious and direct?			
If you have <b>windows</b> that could be <b>mistaken for exit doors</b> , are they <b>made inaccessible</b> by means of barriers or railings?			
When the building is occupied, are the <b>exit doors openable</b> from the direction of exit travel (the inside) <b>without a key or any special effort</b> ? (In other words, can they be opened easily and quickly if someone needed to escape?)			
<b>Are any of your revolving, sliding, or overhead doors prohibited</b> from serving as <b>required exit doors</b> ?			
If any required exit doors have <b>panic hardware installed</b> , can it be <b>opened with</b> a force of <b>15 pounds or less</b> in the direction of exit traffic?			
Are the <b>doors on any cold storage rooms equipped with an inside release mechanism</b> to release the latch and open the door even when padlocked or otherwise locked on the outside?			
If any <b>exit doors open directly into a street</b> or area where vehicles may be operated, are <b>adequate barriers and warnings provided</b> to prevent people from stepping into traffic?			
Are <b>viewing panels installed on doors that swing</b> in both directions between frequently trafficked rooms?			

*This checklist is NOT all-inclusive. You should add to them or skip parts that are not applicable to your company. Carefully consider each item, and refer to OSHA standards for complete and specific guidelines that may apply to your work environment. This list is typical for general industry, not construction or maritime. Please contact NATIONAL SAFETY COMPLIANCE for any training or safety supplies you may need.*