

Self-Inspection Checklist

Control of Hazardous Substances by Local Ventilation

Date Inspected _____ Date Completed _____

Checklist	Needs to be Addressed	Completed	Not Applicable
Is the volume and velocity of air in each exhaust system sufficient for toxic substance control: to gather the dusts, fumes, mists, vapors or gases to be controlled, and to convey them to a suitable point of disposal?			
Are exhaust inlets, ducts and plenums designed, constructed, and supported to prevent collapse or failure of any part of the local ventilation system?			
Are clean-out ports of doors provided at intervals not to exceed 12 feet in all horizontal runs of the exhaust ducts?			
Where two or more different type of operations are being controlled through the same local ventilation system, will the combination of substances being controlled, constitute a fire, explosion or chemical reaction hazard in the local ventilation system?			
Is adequate makeup air provided to areas where local ventilation is operating?			
Is the source point for makeup air located so that only clean, fresh air , which is free of substances hazardous to health, will enter the work environment ?			
Where two or more ventilation systems are serving a work area, is their operation such that one will not offset the functions of the other ?			

This Control of Hazardous Substances checklist is NOT all-inclusive. You should add to it or skip parts that are not applicable to your company. Carefully consider each factor of work safety information, and refer to the OSHA standards on control of substances hazardous to health regulations for the complete and specific guidelines that may apply to your work environment. This toxic substance control list is typical for general industry, not construction or maritime. Please contact NATIONAL SAFETY COMPLIANCE for any training or safety supplies you may need to control substances hazardous to health and other work safety information.